

Government of the People's Republic of Bangladesh  
**Judicial Administration Training Institute**

15, College Road, Dhaka-1000

Website: <http://jati.gov.bd/>

**Preliminary Information for attending the 6<sup>th</sup> Orientation Training Course for the newly promoted Additional District and Session Judges to be held Online /Distance learning from 20-24 September, 2020**

1. The online training will be conducted using the online platform of the Institute's website <http://jati.gov.bd/>, Zoom meeting, Google Class Room & storage facilities etc.
2. The online meetings and sessions will be conducted in a private group and all the information, instruction and material supplied are to be considered as confidential. Therefore, the participants are advised not to share the meeting ID and Password with anybody and to keep the confidentiality of the online meetings and sessions during the term of the training course.
3. All the participants are required to use Laptop Computer having audio video device and network connection. The participants are required to arrange their respective internet connections for attending the online sessions through the abovementioned apps, emails, networks and connections.
4. **The participant must wear formal dresses (full sleeve shirt and tie with shoes for the male officers and sari/salwar kameez for the female officers) during the online training sessions.**
5. The participants must have necessary books, pen and paper beside them while attending and interacting online sessions.
6. The participant must maintain proper decorum while attending and interacting the online sessions.
7. Detailed instruction on using the online platforms, apps and communication will be shared with you by an IT expert prior to the training for facilitating you in downloading and using the online platforms.

**For further information please contact:**

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6<sup>th</sup> Orientation Training Course

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