

Government of the People's Republic of Bangladesh
Judicial Administration Training Institute
15, College Road, Dhaka-1000
Website: <http://jati.judiciary.org.bd>

No. : 10.06.0000.002.01.001.14(Part-3)-3251

Date: 16/07/2019

Subject: Participation in the 39th Foundation Training Course for newly appointed Assistant Judges/Equivalent Officers to be held from 21st July to 20th November, 2019.

Ref: Memo No.10.00.0000.125.25.010.17.587, dated: 15/07/2019 of the Law & Justice Division, Ministry of Law, Justice & Parliamentary Affairs.

Dear Participant,

As one of the nominated trainees, we welcome you to attend the 39th Foundation Training Course to be held from 21 July to 20 November, 2019 at the **Judicial Administration Training Institute**. You are required to submit the **Registration Form** online available in our website at <http://jati.judiciary.org.bd> and report at the Seminar Hall of the Institute at 8.30 am sharp on 21/07/2019.

As the Foundation Training Course is residential, your stay at the JATI Dormitory is mandatory during the whole tenure of the training programme. The dormitory will be kept open for your arrival from 12:30 pm on 20/07/2019.

Please note that you have to bring a copy of a judgment (*for Civil Case: with copies of Complaint, Written Statement, Issues, Depositions and Exhibited Documents etc.; for Criminal Case: with copies of Complaint/Ejahaar, FIR & Charge Sheet, Charge Form, Depositions & Exhibited Documents, Examination of Accused under Sec. 342 CrPC etc.*) delivered by you and preferably written in English for submission at the time of registration. These will be taken up for discussion during the sessions on writing judgment to enhance your judicial skill of writing good judgment with proper appreciation of evidence.

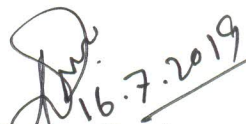
Also note that you are required to wear formal dresses (full sleeve shirt, tie with black suit and shoes for the male officers and sari/salwar kameez with a black coat for the female officers) during the training sessions. For everyday PT, Yoga and Games, male officers are requested to bring white track suits, white T-shirts (with collar), trousers and sports shoes, and female officers are requested to bring white salwar kameez, orna and white sports shoes. You may bring your personal Badminton Racket for playing badminton at the Institute. An amount of Tk. 10,000/- (Ten thousand) will be reimbursed to you as kit allowance after your arrival at the Institute.

To furnish some preliminary ideas as to the scheme of the course and extra-curricular activities, a **Course Brochure** containing basic information regarding the training programme and other relevant matters is annexed herewith.

We hope, this training course will be of great help in enriching your legal knowledge, judicial skills and leadership qualities required for the overall administration and management of the concerned Court presided by you.

For further information please contact:

Assistant Director (Training-1): 01911679927
Deputy Director (Training) : 01767185400


(Md. Golam Kibria)
(Senior District Judge)
Director (Training)
&
Course Director
38th Foundation Training Course
Tel: 9568374 (Off.)